

**REGULAR MEETING  
MAY 26, 2016**

The Ashland Board of Commissioners met in Regular Session in the Commissioners' Chambers, City Building, Ashland, Kentucky, on Thursday, May 26, 2016, at the hour of 12:00 PM. Those present were Commissioners: Larry Brown, Amanda Clark, Kevin Gunderson, Marty Gute and Mayor Chuck D. Charles, who presided. Also present were: Richard W. Martin, Interim City Manager; John F. Vincent, Corporation Counsel; Susan W. Maddix, City Clerk; Robert W. Ratliff, Chief of Police; Scott Penick, Fire Chief; Greg Ray, Deputy Fire Chief; Sean Murray, Human Resources/Parks and Recreation Director; Marion Russell, Director of Public Works; Mike Miller, Director of Planning and Community Development; Chris Pullem, Economic Development Director; Ryan Eastwood, Director of Engineering and Utilities; Tony Grubb, Finance Director; Mike Adkins, Risk Manager; Michelle Veach, Assistant Finance Director; Kandi Hale, ABC/Insurance Benefit Administrator/Assistant City Clerk; Major Todd Kelley and Major Mark McDowell, Ashland Police Department; and Reporters.

The invocation was given by Commissioner Gunderson.

The Pledge of Allegiance was conducted.

**AGENDA**

Interim City Manager Martin presented the agenda of May 26, 2016. Motion was made by Brown, seconded by Gunderson, to receive & file the agenda. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay - none. Motion passed.

**HEARINGS AND REPORTS**

**Mayor and City Commissioners' Comments**

Commissioner Brown welcomed everyone. He congratulated Director of Planning and Community Development Mike Miller on the success of Repair Affair. Commissioner Brown reminded everyone of Memorial Day coming up and asked that we remember those who gave their lives for our freedom.

Commissioner Gute also welcomed everyone. Commissioner Gute attended the ribbon cutting for Carter's at the Ashland Town Center Mall. He reminded everyone of First Friday on June 3 and Firkin Fest on June 18. Commissioner Gute asked Economic Development Director Chris Pullem to report on the award received by his daughter, Caroline Pullem. Paul G. Blazer High School's graduation will be at Putnam Stadium.

Commissioner Gunderson also congratulated Director of Planning and Community Development Miller on a successful Repair Affair. He also congratulated Mr. Miller on the receipt of his MBA from the University of the Cumberlands.

Commissioner Clark commended Director of Planning & Community Development Miller on the success of Repair Affair and congratulated Commissioner Gute on the graduation of his daughter tonight from Paul G. Blazer High School.

Mayor Charles also congratulated Director Miller for the successful Repair Affair. Mayor Charles asked that Mr. Miller please pass his thanks on to his staff and also thanked those in the community who volunteered. Mayor Charles reported he served at the Victorian Tea held at the Highlands Museum and Discovery Center. Mayor Charles wished Kandi Hale a Happy Birthday.

**REGULAR MEETING MAY 26, 2016**  
**HEARINGS AND REPORTS CONTINUED**

**City Manager's Report**

Interim City Manager Martin introduced Human Resources/Parks & Recreation Director Sean Murray who reported on the Annual Memorial Day Salute to Veterans in Central Park on Monday, May 30 from 2:00 – 5:00 PM. He also reported Dawson Pool & Park will be opening on Saturday for the summer season.

Interim City Manager Martin asked Director of Planning and Community Development to give the Commission an update on Repair Affair. Mr. Miller thanked the Board for continued support of the project. He also thanked *The Daily Independent* and the *Ashland Beacon* for their coverage and Chris Pullem for the pictures on Facebook. There were approximately 220 to 225 volunteers and 42 projects were completed.

Interim City Manager Martin asked Ashland Police Department Major Mark McDowell to give the Commission an overview of the Ashland School Safety Patrol trip. Major McDowell reported this was the 50<sup>th</sup> year for the trip. The first trip was in 1966 under the direction of Captain Earl Borders, Jr. Major McDowell noted the impact on the youth of Ashland as this may be the only opportunity for some to visit the hub of the nation's government. The total budget for the trip is \$97,000.00 and the ultimate beneficiary is each child. Major McDowell thanked the Commission for their continued support.

Interim City Manager Martin asked Deputy Fire Chief Greg Ray to inform the Commission about Item (j) on the Consent Agenda regarding the acceptance of the FY 2015 Assistance to Firefighters Grant. Deputy Chief Ray reported the Ashland Fire Department has received a grant in the amount of \$221,000 for the purchase of air packs. The City of Ashland's share is \$20,900. The grant was written by members of the Ashland Fire Department. Commissioner Brown congratulated the department on this accomplishment. Mayor Charles thanked Deputy Chief Ray and his staff for the great job.

Interim City Manager Martin asked Major Todd Kelley to inform the Commission about Item (h) on the Consent Agenda. Major Kelley reported the Ashland Police Department is currently under budget. Funds are currently available in the department's budget to purchase two (2) police vehicles under state contract pricing. There are currently two vehicles getting ready to be placed in service, two vehicles in the upcoming FY 2016-2017 budget and two vehicles on the Consent Agenda today. Adding six vehicles to the fleet is a major accomplishment due to the aging fleet currently in service. The Commission commended Chief Ratliff on the great job managing the department's budget and commended staff on working together to find available funds.

**PUBLIC PARTICIPATION**

Larna Wells, 808 Bath Avenue, appeared before the Commission to complain about cats running loose in her neighborhood. Ms. Wells advised that she has been working with Animal Control to trap the stray cats; however, someone in the neighborhood allegedly frees the cats from the traps before Animal Control arrives to get them. Ms. Wells also stated there is a pigeon problem in the neighborhood also due to a neighbor who feeds the pigeons. Director of Public Works Marion Russell advised he has spoken with the Animal Control Officer who is continuing to combat the cat problem in that area. Ms. Wells also reported that Boyd County Properties owns a residence at 824 Bath Avenue which is in violation of the Code Enforcement ordinance. Director of Planning and Community Development Mike Miller advised there is a current notice out to the property owner which expires in ten days.

Dana "Blinky" Angalet of 3020 Winchester Avenue, Unit 222, appeared before the Commission asking that the City of Ashland adopt a policy allowing those who are interested to volunteer for the City.

**REGULAR MEETING MAY 26, 2016**  
**PUBLIC PARTICIPATION CONTINUED**

Samuel Howard appeared before the Commission requesting the City adopt a fairness ordinance. Mr. Howard read an excerpt of an ordinance adopted by the City of Midway. Mr. Howard also informed the Commission that eight (8) cities in Kentucky have adopted similar ordinances.

Tim England, Director of Boyd County Emergency Management, appeared before the Commission to advise that the budget for emergency management has been reduced due to a change in the amount budgeted for health insurance. Additional cuts were also made to the budget. This will reduce the dues amount included in the City of Ashland's budget to \$80,000. The Commission thanked Mr. England for reviewing the budget and making needed cuts.

**OLD BUSINESS**  
**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 66, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING A RENEWAL WITH MEDICAL BENEFITS ADMINISTRATORS, INC. (MEDBEN) FOR ADMINISTRATIVE FEES TO ADMINISTER THE CITY'S HEALTH INSURANCE COVERAGE, SECTION 125 CAFETERIA PLAN, HEALTH REIMBURSEMENT ARRANGEMENT, DENTAL INSURANCE AND STOP LOSS COVERAGE THROUGH AMERICAN ALTERNATIVE FOR PLAN YEAR JULY 1, 2016 THROUGH JUNE 30, 2017.

\* \* \* \*

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board hereby accepts and approves the renewal proposal provided by Medical Benefits Administrators, Inc. (MedBen) and recommended by the Insurance Committee for administrative fees for administering the City's health insurance coverage, Section 125 Cafeteria Plans, Health Reimbursement Arrangement, Dental Insurance and the Stop Loss renewal administered by MedBen through American Alternative (Munich) for plan year July 1, 2016 through June 30, 2017. Said proposal is attached hereto and made a part of hereof by reference.

SECTION 2. That Chuck D. Charles, Mayor, is hereby authorized and directed to execute any and all other documents relating to the adoption and implementation of said coverage.

SECTION 3. All ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 5. It is hereby authorized that publication of this ordinance be in summary form.

/s/CHUCK D. CHARLES  
MAYOR

ATTEST:

/s/SUSAN MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 18, 2016  
READOPTED BY THE BOARD OF COMMISSIONERS: May 26, 2016  
PUBLISHED:

**REGULAR MEETING MAY 26, 2016**  
**ORDINANCE NO. 66, 2016 CONTINUED**

**MOTION**

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 66, 2016, at this its second reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**SECOND READING & FINAL ADOPTION**

**ORDINANCE NO. 67, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING CHUCK D. CHARLES, MAYOR, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ASHLAND AND BCH AUTOMOTIVE COMPANY, LLC REGARDING AN ENCROACHMENT FOR A RETAINING WALL ON THE CITY'S RIGHT-OF-WAY AT 2500 WINCHESTER AVENUE AND 320 25<sup>TH</sup> STREET.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. That the Ashland Board of City Commissioners hereby authorizes and directs Chuck D. Charles, Mayor, to execute an agreement between the City of Ashland and BCH Automotive Company, LLC regarding an encroachment for a retaining wall at 2500 Winchester Avenue and 320 25<sup>th</sup> Street which involves using portions of the City's rights-of-way. A copy of said agreement is attached hereto and made a part hereof by reference.

SECTION 2. All other ordinances and parts of ordinances in conflict herewith, to the extent of such conflict only, are hereby repealed.

SECTION 3. This ordinance shall be in full force and effect from and after its adoption, readoption and publication, as required by law.

SECTION 4. It is hereby authorized that publication of this ordinance be in summary form.

/s/CHUCK D. CHARLES  
MAYOR

ATTEST:

/s/SUSAN MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 18, 2016  
READOPTED BY THE BOARD OF COMMISSIONERS: May 26, 2016  
PUBLISHED:

**MOTION**

Motion was made by Gute, seconded by Clark, to adopt Ordinance No. 67, 2016, at this its second reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**REGULAR MEETING MAY 26, 2016**  
**CONSENT AGENDA**

**RESOLUTION NO. 17, 2016**

A RESOLUTION OF THE CITY OF ASHLAND, KENTUCKY, ADOPTING, AUTHORIZING AND APPROVING THE COURSE OF ACTION PRESENTED BY THE CITY MANAGER ON THE ITEMS APPEARING ON THE CONSENT AGENDA FOR THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS OF **MAY 26, 2016**.

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BE IT RESOLVED BY THE CITY OF ASHLAND, KENTUCKY:

SECTION 1. The Board of City Commissioners hereby adopts, authorizes and approves the action presented by the City Manager on each item appearing on the "Consent Agenda" for the regular meeting, **May 26, 2016**, attached hereto and incorporated herein, as if set out in full, is a copy of the "Consent Agenda" hereby adopted, authorized and approved.

SECTION 2. This resolution shall be in full force and effect from and after its adoption, as required by law.

/s/CHUCK D. CHARLES  
MAYOR

ATTEST:

/s/SUSAN MADDIX  
CITY CLERK

ADOPTED BY THE BOARD OF COMMISSIONERS: May 26, 2016

**MOTION**

Motion was made by Gunderson, seconded by Brown, to adopt Resolution No. 17, 2016. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**CONSENT AGENDA ITEMS**

1. City Manager recommends authorizing payment in the amount of \$20,942.63 to Mike Enyart & Sons for work completed on the Miscellaneous Concrete and Asphalt Repair Work Project.
2. City Manager recommends authorizing Payment Request #2 in the amount of \$41,286.42 to Danny Sullivan Extracting, LLC for work completed on the Existing Water Pump Station Improvements.
3. City Manager recommends awarding the bid for the purchase of tools and equipment for the custom fire pumper in the amount of \$36,452.00 to Vohelpohl Fire Equipment.
4. City Manager recommends awarding the bid in the amount of \$440,110.56 for the purchase of a custom fire pumper (without equipment) to Sutphen Corporation.
5. City Manager recommends approval to award the bid for the purchase of one new 3/4 Ton Crew Cab Pick-Up truck for the Division of Water Distribution to Bob Hook Chevrolet in the amount of \$28,581.00 and approving payment upon acceptance of vehicle.

**REGULAR MEETING MAY 26, 2016**  
**CONSENT AGENDA CONTINUED**

6. City Manager recommends awarding the bid for the purchase of a 3/4 Ton Pick-Up Truck to Bob Hook Chevrolet in the amount of \$25,608 for the Department of Public Works, Division of Streets, and authorizing payment to Bob Hook Chevrolet upon acceptance of the vehicle.
7. City Manager recommends awarding the bid for the purchase of a One Ton Crew Cab City Manager recommends awarding the bid for the purchase of a One Ton Crew Cab Truck with Utility Bed to Bob Hook Chevrolet in the amount of \$37,631 for the Department of Engineering & Utilities, Division of Wastewater Collection, and authorizing payment to Bob Hook Chevrolet upon acceptance of the vehicle.
8. City Manager recommends approval for the purchase and payment to Crossroads Ford in the amount of \$56,894.00 for two (2) police pursuit rated sport utility vehicles.
9. City Manager recommends awarding the bid for the purchase of approximately one-thousand five hundred (1500) tons of Treated Rock Salt to Morton Salt.
10. City Manager recommends approval to accept the FY2015 Assistance to Firefighters Grant in the amount of \$221,000.
11. City Manager recommends approval for the Ashland Police Department to apply for a grant with the U.S. Department of Justice, Office of Community Oriented Policing Service (COPS) to hire an additional police officer for assignment in school-based policing/School Resource Officer (SRO).
12. City Manager recommends approval for the Economic Development Director to attend meetings with members of congress along with the Kentucky Association for Economic Development's delegation on June 20-23, 2016.
13. City Manager recommends approval of the request by the United Way to conduct a 5K Road Race to support the United Way, Born Learning Academy on August 27, 2016 from 8 a.m. - 9 a.m., and to waive the \$1000 fee.
14. City Manager recommends approval for Kona Ice to set-up a shaved ice kiosk at Dawson City Park for the 2016 season from June 7, 2016 - August 5, 2016. Kona Ice will donate 25% of all revenues earned to the City of Ashland Parks & Recreation Department.
15. City Manager recommends approval for Kona Ice to set-up a shaved ice kiosk at AK Steel Sports Park during YMCA T-ball games on June 9 and June 21, 2016. Kona Ice will donate 25% of all revenues earned to the YMCA.
16. City Manager recommends approval for the identification of the north and south sides of the 1200 block of Winchester Avenue for the continuation of the Streetscape Improvement Program for the FY2017 budget year. It is anticipated that the only work outside of the City will be the light and traffic poles and the concrete. Permission to purchase traffic poles and light poles from Halophane Lighting cost not to exceed \$ 107,000 in Fiscal Year 2016 due to 12-18 week delivery time and work can be completed during late summer/early fall.
17. City Manager recommends approval to declare two meter reader trucks as surplus.
18. City Manager recommends approval to declare the attached list as surplus property for the Ashland Police Department.
19. Other Consent Items.

**REGULAR MEETING MAY 26, 2016**  
**CONSENT AGENDA CONTINUED**

**CONSENT DISCUSSION**

Commissioner Clark noted the three vehicles (Items 5, 6, and 7) being purchased from Bob Hook Chevrolet and not being purchased locally. Bids were received from local dealerships; however, they were higher than Bob Hook Chevrolet. Commissioner Gunderson and Mayor Charles advised that in their opinion the difference was significant. Commissioner Brown is very supportive of buying locally. Interim City Manager Martin advised the Board that future bids will include a provision for delivery.

**NEW BUSINESS**  
**FIRST READING**

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING AND ADOPTING THE 2016-2017 BUDGET AND APPROPRIATING REVENUES ON HAND AND TO BE RECEIVED DURING THE YEAR 2016-2017 FOR THE PAYMENT OF EXPENSES OF THE CITY OF ASHLAND FOR THE TWELVE-MONTH PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**MOTION**

Motion was made by Gute, seconded by Gunderson, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading.

**DISCUSSION**

Commissioner Brown noted the proposed budget includes revenue from a 4.6% CPI increase in water and sewer rates effective January 1, 2017. Commissioner Brown proposed the City wait until a later date to make a decision on the increase due to the effect on citizens affected by the AK Steel shutdown.

Interim City Manager advised the current budget includes \$500,000 to the reserve fund. Finance Director Tony Grubb advised \$230,000 would be placed in reserve if the water and sewer increase is not approved.

Commissioner Gunderson questioned why this concern was not discussed during the previous three budget meetings.

Commissioner Gute withdrew his motion to adopt the proposed budget ordinance.

Commissioner Gunderson did not withdraw his second.

**VOTE ON PROPOSED BUDGET ORDINANCE**

Upon roll call, voting aye were Commissioner Gunderson and Mayor Charles. Nay - Commissioners Brown, Clark and Gute. Motion failed.

**REGULAR MEETING MAY 26, 2016**  
**ORDINANCE NO. \_\_\_\_\_, 2016**  
**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND DIRECTING CHUCK D. CHARLES, MAYOR, TO EXECUTE A CONTRACT BETWEEN THE CITY OF ASHLAND AND MORTON SALT, INC. FOR THE PURCHASE OF APPROXIMATELY ONE THOUSAND FIVE HUNDRED (1,500) TONS OF TREATED ROCK SALT AT \$68.12 PER TON FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF STREETS.

**MOTION**

Motion was made by Gunderson, seconded by Brown, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, AUTHORIZING AND APPROVING CHANGE ORDER NO. 2 BETWEEN THE CITY OF ASHLAND, KENTUCKY AND DANNY SULLIVAN EXCAVATING, LLC FOR A CONTRACT REGARDING THE EXISTING WATER PUMPING STATIONS IMPROVEMENT PROJECT FOR THE DEPARTMENT OF ENGINEERING AND UTILITIES.

**MOTION**

Motion was made by Clark, seconded by Brown, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, REPEALING ORDINANCE NO. 50, SERIES OF 2015, AND ESTABLISHING AND PROMULGATING CERTAIN PROCEDURAL REGULATIONS AND PREREQUISITE QUALIFICATIONS RELATING TO THE RECRUITMENT AND SELECTION OF POLICE OFFICERS FOR THE DEPARTMENT OF POLICE OF THE CITY OF ASHLAND; PROVIDING FOR A ONE YEAR PROBATIONARY PERIOD OF SERVICE UPON ORIGINAL EMPLOYMENT AS A POLICE OFFICER; REQUIRING CERTAIN PRESCRIBED RELATED EDUCATION AND TRAINING; AND FURTHER PROVIDING FOR PERFORMANCE EVALUATION AND STANDARDS OF DISCIPLINE FOR ALL SUCH EMPLOYEES; THIS ORDINANCE TO BE KNOWN AND REFERRED TO AS A “COMPREHENSIVE HIRING ORDINANCE FOR POLICE OFFICERS FOR THE DEPARTMENT OF POLICE”.

**REGULAR MEETING MAY 26, 2016**  
**ORDINANCE NO. \_\_\_\_\_, 2016 CONTINUED**

**MOTION**

Motion was made by Gute, seconded by Brown, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**FIRST READING AND ADOPTION ONLY**

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, CHANGING THE REGULARLY SCHEDULED MEETING TIME OF THE ASHLAND BOARD OF CITY COMMISSIONERS SET BY ORDINANCE NO. 55, SERIES OF 2013, FROM THURSDAY, JUNE 9, 2016 AT 12:00 NOON TO THURSDAY, JUNE 9, 2016 AT 10:00 AM.

**MOTION**

Motion was made by Brown, seconded by Clark, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**OTHER NEW BUSINESS**

Commissioner Gute advised he has been approached by several people asking if the area located at the 22<sup>nd</sup> Street end of Central Park where the ice skating rink was formerly located could be used as a small dog park. The request will be presented to the Park Board.

**EXECUTIVE SESSION**

Motion was made by Brown, seconded by Clark, to go into Executive Session at 1:03 PM to discuss collective bargaining. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**RECONVENED**

The meeting reconvened at 1:32 PM and Mayor Charles announced the only item discussed was collective bargaining with no final action taken.

**MOTION**

Motion was made by Gute, seconded by Clark, to reconsider New Business Item (a):

**ORDINANCE NO. \_\_\_\_\_, 2016**

AN ORDINANCE OF THE CITY OF ASHLAND, KENTUCKY, APPROVING AND ADOPTING THE 2016-2017 BUDGET AND APPROPRIATING REVENUES ON HAND AND TO BE RECEIVED DURING THE YEAR 2016-2017 FOR THE PAYMENT OF EXPENSES OF THE CITY OF ASHLAND FOR THE TWELVE-MONTH PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**REGULAR MEETING MAY 26, 2016**  
**ORDINANCE NO. \_\_\_\_\_, 2016 CONTINUED**

**VOTE TO RECONSIDER:**

Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay - none. Motion passed.

**DISCUSSION**

Clarification was made that if the budget ordinance is adopted as proposed, only \$230,000 would go in to the reserve fund instead of the full \$500,000. Proposed revenue from the water and sewer rate increase is \$270,000. The budget ordinance will not change.

**MOTION TO ADOPT**

Motion was made by Clark, seconded by Brown, to adopt Ordinance No. \_\_\_\_\_, 2016, at this its first reading with no planned increase in water and sewer rates at this time. Upon roll call, voting aye were Commissioners Brown, Clark, Gunderson, Gute and Mayor Charles. Nay – none. Motion passed.

**RECESS**

Mayor Charles declared the meeting recessed at 1:35 PM until Wednesday, June 1, 2016 at 8:30 AM.

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CHUCK D. CHARLES  
MAYOR

ATTEST:

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SUSAN MADDIX  
CITY CLERK